

**NIGERIA EXTRACTIVE INDUSTRIES TRANSPARENCY INITIATIVE (NEITI)  
REQUEST FOR EXPRESSIONS (CONSULTING SERVICES – FIRMS SELECTION)**

**(1) Oil and Gas Industry Audit 2016**

**(2) A Solid Minerals Industry Audit 2016**

**(3) Fiscal Allocation And Statutory Disbursement Audit 2012 To 2015**

**(1) Oil and Gas Industry Audit 2016**

**Country; NIGERIA**

**Project: Extractive Industries Transparency Initiative (EITI) Reporting  
Compliance Project**

**Grant Number: TFOA4025**

**Contract Number: NEITI/IDA/QCBS/17/02**

The Nigeria Extractive Industries Transparency Initiative has received financing from the World Bank towards the cost of EITI Reporting Compliance project and intends to apply the proceeds for consulting services.

The consulting services (“the services”) include the financial, physical and process audit of the oil and gas industry 2016, to be conducted within five to seven months period.

**BACKGROUND**

The Nigeria Extractive Industries Transparency Initiative (NEITI) is mandated by law to promote transparency and accountability in the management of Nigeria’s oil, gas and mining revenues, NEITI is the national version of the Extractive Industries Transparency Initiative (EOT), which is a global movement aimed at ensuring that extractive resources aid sustainable development

Pursuant to the above, NEITI intends to apply part of the funds it received from the world Bank for the procurement of Consultants/Auditors for the continuation of its annual audits covering Financial, Physical and Process aspects of the Oil & Gas Industry.

**SCOPE OF SERVICES**

The scope of the services includes the following:

- (i) Report payments by companies and receipts by relevant government agencies duly reconciled in accordance with the EITI requirements.
- (ii) Report on the quantities of hydrocarbons (oil & gas and refined products, including condensates where appropriate) produced, exported and imported.

- (iii) Validate all payments by companies and government agencies to determine accuracy and completeness and report all underpayments and balances payable to the Federation.
- (iv) Review the policies and procedures of collection, custody and management of funds and make recommendations that will enhance the efficiency and transparency of the sector.
- (v) Reporting will be under the New EITI Standard of 2016.

## **(2) SOLID MINERALS INDUSTRY AUDIT 2016 AND FISCAL ALLOCATION AND STATUTORY DISBURSEMENT AUDIT 2012 TO 2015**

### **BACKGROUND**

The Nigeria Extractive Industries Transparency Initiative (NEITI) intends to apply part of the allocations to it by the Federal Government of Nigeria for the procurement of Consultants for Solid Minerals Industry Audit for 2016 and the Fiscal Allocation and Statutory Disbursement Audit for the years 2012 to 2015. All the projects are expected to be delivered within five (5) to seven (7) months period.

### **(A) Solid Minerals Industry Audit 2016**

The Scope of the services for the Solid Minerals Audit includes the following: –

- (i) Report payments by companies and receipts by relevant government agencies duly reconciled in accordance with the EITI requirements.
- (ii) Report on the quantities of solid minerals produced (extracted and mined) exported and imported.
- (iii) Validate all payments by companies and government agencies to determine accuracy and completeness and report all underpayments and balances payable to the Federation.
- (iv) Review the policies and procedures on collection, custody and management of funds and make recommendations that will enhance the efficiency and transparency of the sector.
- (v) Reporting will be under the New EITI Standard of 2016

### **(B) Fiscal Allocation and Statutory Disbursement Audit 2012 to 2015**

- (i) Report on Federation Revenues in terms of budgets, actual and amounts outstanding for the Federation.
- (ii) Report on actual disbursements of funds from the Federation Account to beneficiaries (with emphasis on funds originated from extractive industry sector).

(iii) Track extractive industry sector funds received into the federation account as they are distributed and applied by Federal, States, Local Government Councils and agencies and also make recommendations on any issues arising in the course of conducting the assignment.

(iv) Additionally, the consultant is requested to assess the management of Nigeria's undertakings to OPEC in terms of production quota. The periods to be covered are the years 2012, 2013, 2014 and 2015.

The Auditors/Consultants would be required to carry-out each assignment within a period of Five (5) to Seven (7) months.

Accordingly, NEITI invites Expressions of Interest from suitably qualified Auditors/Consultants with experience in Financial, Physical and Process Audit for the assignments.

### **SUBMISSION REQUIREMENTS**

NEITI now invites eligible consulting/auditing firms ('Consultants') to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

- Profile of Consultants/Auditors including ownership structure, list of firms' personnel who will work on this assignment, including qualification and individual experience in handling similar assignments.
- Details of similar assignments executed in the last five years, with emphasis on specific experience relating to extractive sector, oil and gas, solid minerals and fiscal allocations and disbursement audits as appropriate.
- National consultants will be required to meet the following statutory requirements:
- Evidence of Registration with Corporate Affairs Commission.
- Current Tax Clearance Certificate. Firms should attach a print out of the Tax Clearance Certificate and not an electronic card in lieu of Tax Clearance Certificate.
- Evidence of compliance with the Pension Reform Act 2014 (Only certificate of compliance from PENCOM will be accepted)
- Evidence of compliance with the Industrial Training Fund (ITF) Act 2011 as amended.
- Evidence of Registration with the Financial Reporting Council of Nigeria (FRCN).
- Evidence of registration as a consultant/service provider with the BPP National Database.
- For the 2016 Oil and Gas industry audit, the attention of interested Consultants is drawn to paragraph 3.14 to 3.17 of the World Bank's Procurement Regulations for Investment Project Financing, for Procurement of Goods, Works, Non-Consulting Services, July 1, 2016 setting forth the World Bank's policy, on conflict of interest.
- Consultants may associate with others firms in the form of a joint venture or sub consultancy to enhance their qualifications.
- For firms applying as consortium, evidence of alliance/partnership between consortium members should be presented.

- Consulting Firms/Auditors will be selected under Quality and Cost Based Selection (QCBS) Method, in accordance with the World bank procurement regulations and the provisions of the Public Procurement Act 2007.
- Further information can be obtained at the address below during office hours i.e. 0900 to 17 hours.

### **SUBMISSION OF EXPRESSIONS OF INTEREST**

One original plus five copies (and a softcopy on CD ROM) of the Expression of Interest for each of the assignments must be submitted in a sealed envelope clearly marked "Expression of Interest for Oil and Gas Industry Audit 2016" or 'Expression of Interest for Solid Minerals Industry Audit 2016" or "Expression of Interest for Fiscal Allocation and Statutory Disbursement Audit 2012 to 2015" as applicable.

Expressions of Interest (EOIs) must be delivered in written form to the address below (in person, or by mail) **not later than 3:00pm (GMT 4:00pm) on Wednesday, 12<sup>th</sup> July 2017:**

**The Executive Secretary**

**Nigeria Extractive Industries Transparency Initiative (NEITI)**

**4<sup>th</sup> Floor Murjanatu House**

**1, Zambezi Crescent, off Aguiyi Ironsi Street,**

**Maitama, Abuja**

**Attention: Procurement**

**Tel:+ 234 9 290 6545**

**E-Mail: [procurement@neiti.gov.ng](mailto:procurement@neiti.gov.ng)**

**Web Site: <http://www.neiti.gov.ng>**

Only shortlisted applicants will be issued Requests for Proposals (RFPs)

Prospective Consulting/Auditing firms should note the following provisions of NEITI Act 2007:

- (i) Section 5 – An auditor/or auditing firm that has audited any extractive industry company in any. given year shall not be appointed in the same year for the NEITI Industry Audit
- (ii) Section 6 – An Auditor /or auditing firm shall not be engaged for more than two years consecutively.